

## AGENDA

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** The Atrium, Wiltshire Council, Bradley Road, Trowbridge, BA14 0RD  
**Date:** Thursday 1 July 2010  
**Time:** 7.00 pm

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Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Tea, coffee and the opportunity to talk informally from 6:30pm.**

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Please direct any enquiries on this agenda to Julia Densham (Senior Democratic Services Officer) on 01249 706610 / [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk) or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / [rachel.efemey@wiltshire.gov.uk](mailto:rachel.efemey@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Ernie Clark – Hilperton ( <b>Chairman</b> )	Stephen Oldrieve – Paxcroft ( <b>Vice-Chairman</b> )
Peter Fuller – Park	Helen Osborn – Lambrok
Tom James MBE – Adcroft	Jeff Osborn – Grove
John Knight – Central	Graham Payne – Drynham
Francis Morland – Southwick	

Items to be considered	Time
<p>1. <b>Chairman's Welcome, Introduction and Announcements</b> (<i>Pages 3 - 4</i>)</p> <p>To include, but not limited to, the following announcements:</p> <ul style="list-style-type: none"> <li>a. Appointment of the Chairman and Vice-Chairman</li> <li>b. Playbuilder Award</li> <li>c. Local Transport Plan Consultation.</li> </ul> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes</b> (<i>Pages 5 - 18</i>)</p> <ul style="list-style-type: none"> <li>a. To approve and sign as a correct record, the minutes of the meetings held on 13 May 2010 and 18 May 2010</li> <li>b. Matters arising from previous meetings.</li> </ul> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	<p>7:00pm</p>
<p><b><u>Community Items</u></b></p>	
<p>5. <b>Partner Updates</b> (<i>Pages 19 - 26</i>)</p> <p>To note the written updates and receive any verbal updates from the following:</p> <ul style="list-style-type: none"> <li>a. Community Area Young People's Issues Group (CAYPIG)</li> <li>b. Wiltshire Police</li> <li>c. Wiltshire Fire and Rescue Service</li> <li>d. Trowbridge Community Area Future (TCAF)</li> <li>e. Trowbridge Town Council</li> <li>f. Parish Council Nominated Representatives.</li> </ul>	<p>7:05pm</p>
<p>6. <b>Outside Body Appointments and Updates</b></p> <p>To note the appointments to outside bodies which were made by the Area Board last year, and to note that these appointments will continue for 2010/11.</p> <p>Community Area Young Peoples Issues Group (CAYPIG)  <b>Councillor Tom James MBE</b></p> <p>Parish Council Liaison Group  <b>Councillors Ernie Clark and Francis Morland</b></p> <p>Trowbridge Community Area Future  <b>Councillor Jeff Osborn</b></p>	<p>7:10pm</p>

BA14 Culture  
**Vacant**  
Health & Social Care  
**Vacant**  
Community Safety  
**Vacant**  
Economy & Transport  
**Councillor Jeff Osborn**  
Environment  
**Councillor Helen Osborn**

Arc Theatre  
**Councillor Stephen Oldrieve**

Trowbridge Sports Centre Management Body  
**Councillor Tom James MBE**

Transforming Trowbridge  
**Councillor Jeff Osborn**

Wiltshire Councillors appointed as representatives to outside bodies will report on any recent news.

7. **Waste Collection Consultation** **7:15pm**

Martin Litherland, Waste Contracts and Development Manager, will give a short presentation to launch of the waste collection consultation.

8. **Library Services** **7:20pm**

Library services are changing. This item considers the issues and includes the following:

- a. Update on the Transformation of County Hall and the Library presented by Mark Stone (Transformation Programme Director)
- b. Update on the Trowbridge library consultation from Peter Waterman (Community Librarian)
- c. Library Services Review presented by Niki Lewis (Service Director for Communities, Libraries, Heritage & Arts) and Chris Moore (Reading and Learning Services Manager).

9. **Youth Funding** (*Pages 27 - 28*) **7:45pm**

The Wiltshire Councillors will consider the process by which the youth funding allocated to the area board shall be distributed.

10. **Transforming Trowbridge** (*Pages 29 - 30*) **7:55pm**

Adam Nardell, Vision Director for Trowbridge, will give an update,

- and respond to any questions.
- |                             |   |               |
|-----------------------------|---|---------------|
| 11.                         | <p><b>Transport Issues in Trowbridge</b></p> <p>Allan Creedy, Head of Sustainable Transport, will give an update on traffic issues in Trowbridge, and respond to any questions.</p>   | <b>8:05pm</b> |
| 12.                         | <p><b>Reducing Unnecessary Street Lighting in Wiltshire</b></p> <p>The Council has set aside £5,000 for each Area Board to introduce schemes to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs in their areas this year. Town and parish councils and other interested parties are asked if they wish to take part in the scheme.</p>   | <b>8:15pm</b> |
| 13.                         | <p><b>Residential Mooring on the Kennet &amp; Avon Canal</b></p> <p>Ken Oliver, Canals Officer, will present the outcomes of the recent meeting between boaters, Wiltshire Council and British Waterways.</p>   | <b>8:25pm</b> |
| 14.                         | <p><b>Wiltshire Police Protective Services (Pages 31 - 32)</b></p> <p>Inspector Alan Webb, Wiltshire Police, will give a presentation on the work of its Protective Services Department, including vulnerable person teams, child protection, major and organised crime as well as Specialist Operations such as public order and critical incidents. Questions will be invited following the presentation.</p> <p>A list of the departments covered is set out in the attached papers.</p> <p><i>Note – questions may be submitted in advance – please email to <a href="mailto:julia.densham@wiltshire.gov.uk">julia.densham@wiltshire.gov.uk</a> by Friday 25 June 2010.</i></p> | <b>8:30pm</b> |
| 15.                         | <p><b>Visiting Cabinet Representative</b></p> <p>Councillor John Brady will talk about his responsibilities for economic development, planning and housing, and respond to any questions.</p> <p><i>Note – questions may be submitted in advance – please email to <a href="mailto:julia.densham@wiltshire.gov.uk">julia.densham@wiltshire.gov.uk</a> by Friday 25 June 2010.</i></p>   | <b>8:45pm</b> |
| <b><u>Routine Items</u></b> |   |               |
| 16.                         | <p><b>Any Other Urgent Business, Meeting Venues, Evaluation and Forward Plan (Pages 33 - 34)</b></p> <p>The Chairman will take any other items of urgent business.</p> <p>The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.</p> <p>7.00pm Thursday 9 September 2010, The Atrium, Wiltshire Council, Bradley Road, Trowbridge, BA14 0RD</p>   | <b>8:55pm</b> |

7.00pm Thursday 18 November 2010 – Venue to be confirmed

The Forward Plan is attached for information.

17. **Allocation of Grant Funding** (Pages 35 - 44)

9:00pm

The Wiltshire Councillors will consider one application to the Community Area Grants Scheme 2010/11, as follows:

- a. Trowbridge Amateur Swimming Club - request £1,486 to fund swimming gala and social events to celebrate the 20<sup>th</sup> meeting between the swimming club and S V Poseidon Leer swimming club under the umbrella of twinning arrangements with the German town of Leer.

**Total requested = £1486**

Allocation of Grant Funding to date:

- Southwick Playing Field – request £5,000 for the construction of a tarmac path around the playing field
- Newtown School – request £2,300 to upgrade changing facilities and provide temporary cover over the outdoor swimming pool
- Newtown Area Residents Association – request £930 to provide security lighting at Bond Street Buildings to increase community safety.
- North Bradley Peace Memorial Hall – £993 for energy saving and security equipment
- Friends of Trowbridge in Bloom – £5000 for a participatory programme of events
- Hilperton Village Hall – £3253 to upgrade toilets to include fitting of disabled toilet.

To date, **£17476** in Community Area Grants and **£20,022** to Trowbridge Community Area Future have been awarded from the Area Board budget of £77,592. **£1,050** has been returned to the Area Board from an under spend in the grant to West Ashton Village Hall, plus a **£257** community grants under spend (2009/10) has now been added. This leaves a remainder of **£41,401** for allocation.

18. **Performance Reward Grant Scheme** (Pages 45 - 50)

The Wiltshire Councillors will consider one Expression of Interest to the Performance Reward Grant Scheme, as follows:

- a. Wiltshire Alternative Sports Hub Development.

19. **Close**

9:30pm

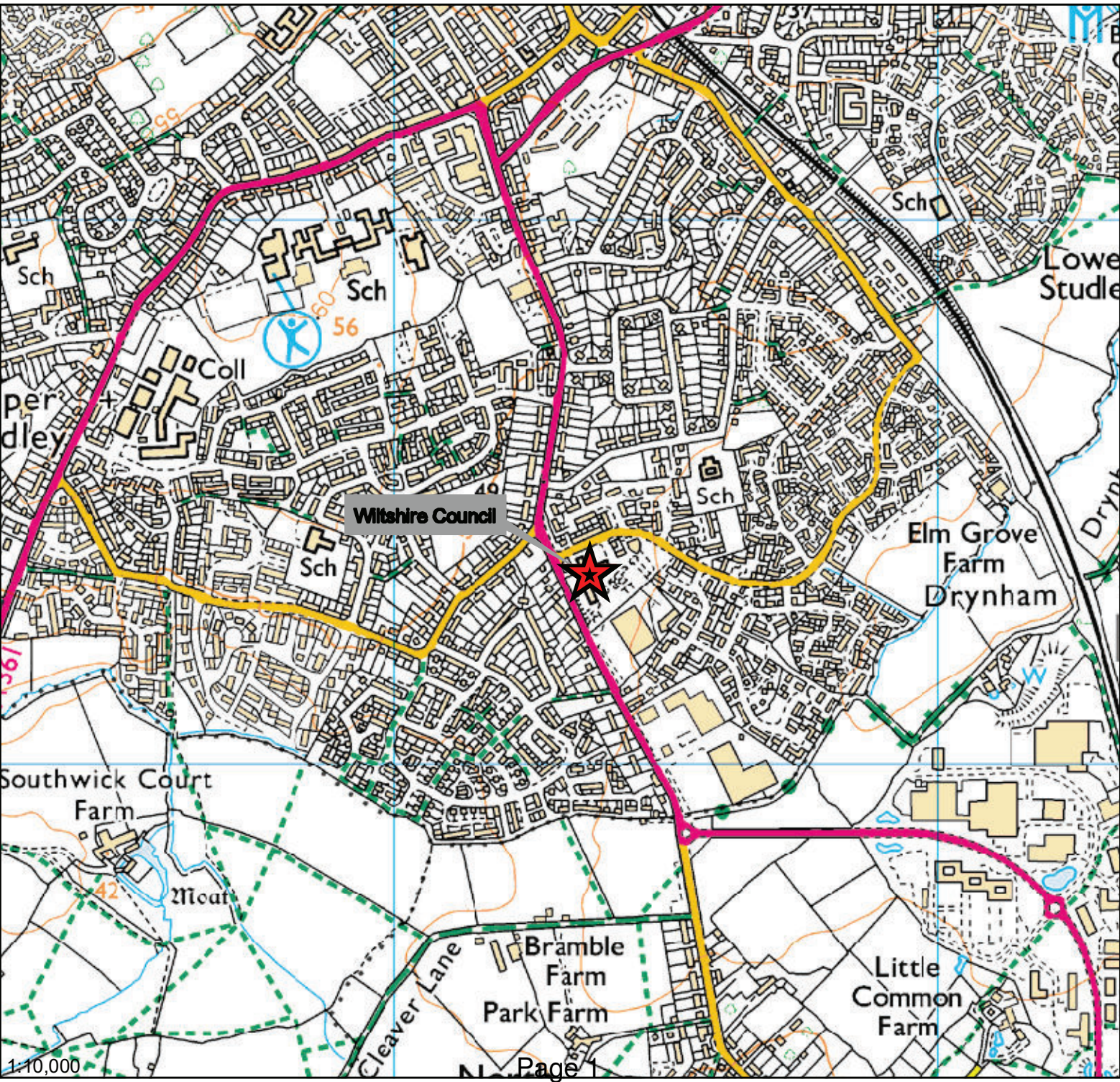
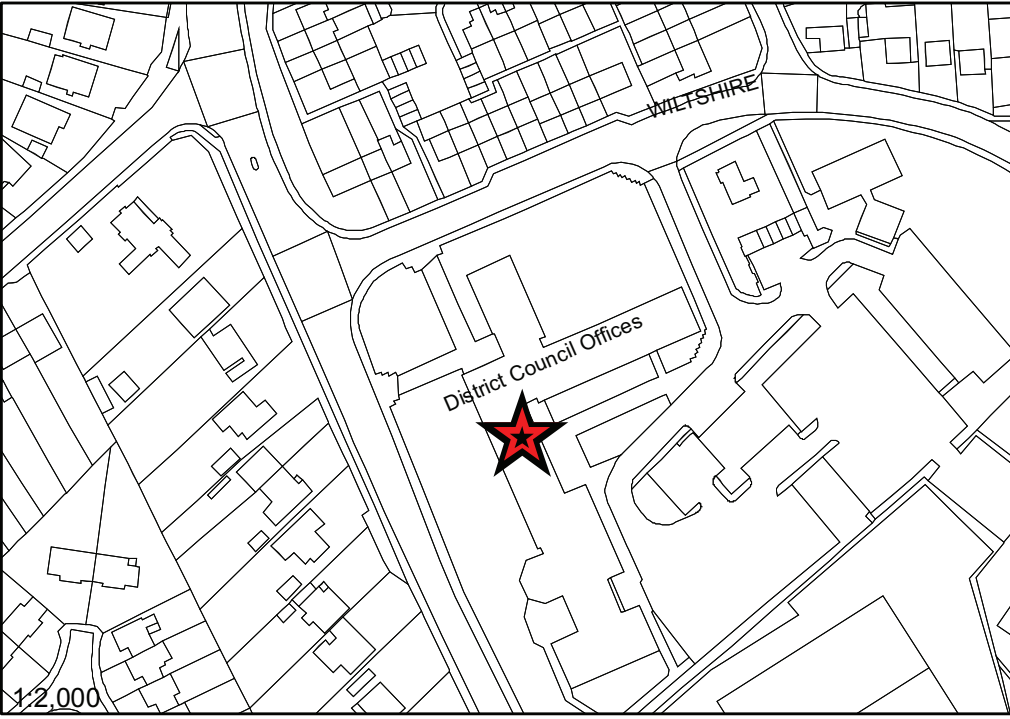


Wiltshire Council,  
Bradley Road,  
Trowbridge,  
BA14 0RD

Wiltshire Council  
Where everybody matters



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**Trowbridge Area Board 1 July 2010**

## **Chairman's Announcements**

### **Local Transport Plan (LTP) Scheme Selection Process**

The establishment of Area Boards presents an opportunity for decisions on small-scale transport and highway improvement schemes to be taken locally.

In response to this there are plans for the Area Boards to be allocated a discretionary budget to assess and select small-scale transport schemes to be progressed in their community areas. The amount of funding available to the Area Boards will be confirmed in due course.

The allocation will be for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, it is proposed that recommendations are made to the Area Board by a Community Area Transport Group (CATG).

Members of the CATG will be identified by the Community Area Manager in conjunction with the Chairman, and agreed at the Area Board. It is requested that the number on each Group should not exceed ten and that the meetings take place during the day. Meetings will be attended by relevant officers from Wiltshire Council and will be chaired by the Area Board Chairman.

It is envisaged that the first meeting of the CATG would include a half day workshop covering the following matters:-

- Background to the Council's transport policies and transport funding.
- Review of requests received in the community area.
- Assessment of schemes.
- Discussion on the need for a feasibility study
- Discussion on future funding
- Selection of scheme(s)
- Recommendation to Area Board.



# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** The Atrium, Wiltshire Council, Bradley Road, Trowbridge  
**Date:** 13 May 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.50 pm

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Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer) Tel: 01249 706610 / Email: julia.densham@wiltshire.gov.uk

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ernie Clark (Chairman), Cllr Peter Fuller, Cllr John Knight, Cllr Francis Morland, Cllr Jeff Osborn, Cllr Helen Osborn and Cllr Graham Payne

Cllr Jane Scott (Cabinet Representative)

### **Wiltshire Council Officers**

Siobainn Chaplin (Youth Service), Julia Densham (Senior Democratic Services Officer), Martin Donovan (Service Director), Rachel Efemey (Community Area Manager), Damian Haasjes (Voluntary Sector Youth Dev Co-Ordinator), Carolyn Hamblett (Head of Service – Operations – DCS), Anne Huggett (Media Relations Officer), Dave King, Andrew Maxted (Senior Planning Policy Officer), Steve Milton (Head of Community Governance), Ken Oliver (Canal Officer), Bill Parks (Head of Service Local Highways and Streetscene (Central), Andrew Kerr (Chief Executive), Anna Thurman (Democratic Services Officer)

### **Town and Parish Councillors**

Trowbridge Town Council – Bill Austin, Haley Bell, Bob Brice, Rollie Cleere, Steve Nash

North Bradley Parish Council – R. Evans

Southwick Parish Council - Gaynor Polglase and Kath Noble

Studley Green Parish Council – John Alford

West Ashton Parish Council – Peter Westlake

### **Partners**

Wiltshire Police – Inspector David Cullop

Wiltshire Fire and Rescue Service – Mike Franklin

NHS Wiltshire – Jo Howes

Trowbridge Community Area Futures – Margaret Howard, C Kay, Kate Oatley and  
Doug Ross  
Bellfield Children’s Centre – Marion Dutch  
Chamber of Commerce – DT Baker  
Community Area Young Peoples Issues Group – Hannah Alexander, Chahida  
Bantarfas, Sam Blake, Haydn Collins, Marcus Crosskey, M Dolejsz, Elliot Dong,  
Aziza Ei-Filalii, , Justin Evans, Stacey Hanken, Samuel Lee, Joe Stephenson,  
and Rebekah Tew  
Harrison Hall Associates – Hilary Harrison  
St James Church – R Histed  
Longmeadow TARA – James McDonald  
New Town Residents Association – Fran Markotic  
Trowbridge Civic Society – K Hantley  
WRMS – Glyn Bridges  
West Wilts Community Club – Heather Patrice and Rose Young  
Wiltshire Arts Promoters – Tracy Sullivan  
Wiltshire College – David Holdsworth  
Wiltshire Times – Rachel Allen

**Members of Public in Attendance: 9**

**Total in attendance: 69**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the fifth meeting of the Trowbridge Area Board and thanked all of the town, parish and partnership representatives who were in attendance.</p> <p>The Chairman then introduced Cllr Jane Scott, Leader, Andrew Kerr, Chief Executive and Martin Donovan, Chief Finance Officer of Wiltshire Council who were in attendance for the meeting.</p> <p>The Chairman advised:</p> <p>Flood Packs – Completed flood packs should be handed in to the Community Area Manager or arrange with her a time to deliver them.</p> <p>Air Quality Strategy for Wiltshire – Your views on the Air Quality Strategy would be welcomed. Consultation on the document remains open until 18<sup>th</sup> June 2010. To contribute your views please contact Gary Tomsett, Environmental Protection Specialist Team Manager, on 01722 434340 or <a href="mailto:gary.tomsett@wiltshire.gov.uk">gary.tomsett@wiltshire.gov.uk</a>.</p> <p>Contaminated Land Strategy for Wiltshire – Your views on the Contaminated Land Strategy would be welcomed. Consultation on the document remains open until 18<sup>th</sup> June 2010. To contribute or to access more information contact Gary Tomsett, Environmental Protection Specialist Team Manager, on 01722 434340 or <a href="mailto:gary.tomsett@wiltshire.gov.uk">gary.tomsett@wiltshire.gov.uk</a>.</p> <p>Residential Canal Moorings – There will be a public meeting on Tuesday 1<sup>st</sup> June, 6.30pm at the Corn Exchange, Devizes. People wishing to attend should contact Rachel Efemy, <a href="mailto:Rachel.efemy@wiltshire.gov.uk">Rachel.efemy@wiltshire.gov.uk</a>.</p> <p>Highways Programme for 2010-11 – The annual programme for highways maintenance and improvement schemes have been approved. Enquiries should be addressed to Spencer Drinkwater, Principal Transport Planner, on 01225 713480, <a href="mailto:spencer.drinkwater@wiltshire.gov.uk">spencer.drinkwater@wiltshire.gov.uk</a>.</p> <p>Meeting Locations for the Area Board – In light of the Cabinet meeting held 23<sup>rd</sup> March 2010 the Board will need to review the earlier decision to meet at Bradley Road in order to encompass rural and urban communities.</p>	

2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Tom James, Cllr Steve Oldrieve and Mary Stacey (BA14 Chairman).</p>	
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <p><b>The minutes of the meetings held on 4 March 2010 and 22 April 2010 were agreed as a correct record and signed by the Chairman.</b></p>	
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Peter Fuller declared a prejudicial interest on any Trowbridge-related item (Dispensation Granted from the Dispensation Sub-Committee) as a Trowbridge Town Councillor and would view any Trowbridge related items and issues with an open mind.</p> <p>Councillor John Knight declared a personal interest at item 14c as a member of Newtown Residents' Association. He did not speak or vote.</p> <p>Councillor Helen Osborn declared a prejudicial interest on any Trowbridge-related item (Dispensation Granted from the Dispensation Sub-Committee) as a Trowbridge Town Councillor and would view any Trowbridge related items and issues with an open mind.</p> <p>Councillor Jeff Osborn declared a prejudicial interest on any Trowbridge-related item (Dispensation Granted from the Dispensation Sub-Committee) as a Trowbridge Town Councillor and would view any Trowbridge related items and issues with an open mind. He also declared a prejudicial interest on item 11 as a member of the management committee of the Wiltshire Rural Music Centre. He spoke as a member of the public and then left the room for the duration of the discussion.</p>	
5.	<p><u>Partner Updates</u></p> <p><u>Trowbridge Community Area Young People's Issues Group (CAYPIG)</u></p> <p>The CAYPIG representative thanked Cllr Osborn for his support. Transport issues would be addressed at the later agenda item. The alleyway beside John of Gaunt School continued to present problems.</p>	

	<p><b><u>Action</u></b>  <b>Inspector Cullop agreed to investigate.</b></p> <p><u>Trowbridge Community Area Future (TCAF) Partnership</u>  Kate Oatley (TCAF) updated the meeting.</p> <p>Points included:</p> <ul style="list-style-type: none"> <li>• TCAF continued to apply pressure to the NHS for the primary care trust centre</li> <li>• the consultation 'sticky dot' exercise to identify priorities for the Community Area Plan had been a success.</li> <li>• TCAF are still looking for people to get involved with their various theme groups.</li> </ul> <p><u>Wiltshire Police</u>  A report included in the agenda was noted.</p> <p><u>Wiltshire Fire and Rescue Service</u>  A report included in the agenda was noted.</p> <p><u>Trowbridge Town Council.</u>  A report from the Town Council was noted.</p> <p>The Chairman thanked all representatives for their respective updates.</p>	<p><b>Inspector  Dave  Cullop</b></p>
<p>6.</p>	<p><u>Outside Body Updates</u></p> <p>Councillor Jeff Osborn updated the board on the Transforming Trowbridge executive board.</p> <p>Points included:</p> <ul style="list-style-type: none"> <li>• following the scoping study an Officer has been appointed.</li> <li>• Sainsbury's will open next month.</li> <li>• Boots the Chemist plan to move the shop from Fore Street, to a two-storey outlet in The Gateway shopping centre, off Bythesea Road, in September</li> <li>• Parish Liaison Group - working smoothly.</li> </ul> <p>The Chairman thanked Councillor Osborn for his update.</p>	
<p>7.</p>	<p><u>Transport Issues for Young People</u></p> <p>Trowbridge CAYPIG provided feedback on the recent Transport Conference, including the following points:</p>	





	<p>however it was felt that it should be more <i>locally distinct</i> rather than just delivering central government objectives</p> <ul style="list-style-type: none"> <li>• the plan should be <i>firm and clear</i>, ensuring that development takes place with the agreement of the local community</li> <li>• although some concern over the <i>level of growth</i>, set regionally, was highlighted overall, in West Wiltshire there was generally support for the need for further balanced development.</li> <li>• <i>infrastructure delivery</i> was seen as a key concern, especially in terms of its timely delivery at the point of development rather than later on in the plan period.</li> </ul> <p>Points raised following the presentation were:</p> <ul style="list-style-type: none"> <li>• aligning Hilperton with Trowbridge within Wiltshire 2026 was intended to help restrict further development – it was acknowledged that this was not entirely clear to the residents of Hilperton</li> <li>• the cycle route from Southwick to Trowbridge – this issue would be addressed and driven forward through the PCLG.</li> </ul> <p>Further information is available on-line using the link below:  <a href="http://www.wiltshire.gov.uk/wiltshirecorestrategy/wiltshire2026.htm">www.wiltshire.gov.uk/wiltshirecorestrategy/wiltshire2026.htm</a></p> <p>The Chairman thanked Andrew Maxted for attending the meeting.</p>	
9.	<p><u>Health Priorities in Our Area</u></p> <p>Jo Howes, Community Engagement Manager – NHS Wiltshire, updated the meeting on the changes to the Out of Hours Service, the planned Primary Care Centre and provided feedback from the recent workshop on the health priorities of Trowbridge community area residents.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• reassurance to dispel rumours surrounding Trowbridge County Hospital. There was one provider for the Out of Hours Service, Wiltshire Medical Services, and there would not be any changes to the service. Trowbridge would continue to provide a 24 hr service for minor injuries</li> <li>• currently accommodation issues were being addressed in relation to development of the Primary Care Centre. It was acknowledged that bringing together two medical practices had its issues.</li> </ul> <p>Board members made the point that planning permission for the</p>	

	<p>Primary Care Centre had been granted approximately a year ago and Trowbridge people were in danger of becoming ambivalent towards the project due to it's apparent lack of progression. Also raised was the issue of what would happen to Trowbridge Family Health Centre and Social Club that is used on a daily basis.</p> <p>The Chairman thanked Jo Howes for her presentation at the meeting.</p>	
10.	<p><u>Recreational Needs in the Trowbridge Community Area</u></p> <p>The Chairman led a discussion on the lack of recreational facilities in the Trowbridge Community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• local sports teams are having extreme difficulty in finding venues to play</li> <li>• a number of sporting associations are looking for suitable grounds</li> <li>• it was believed that 'promises' were made in the planning stages of the hospital site</li> <li>• it was acknowledged that there was a necessity to look at retail, leisure and recreation as a whole to ensure the correct physical shaping of the town.</li> </ul> <p>This issue was to be brought as an urgent item at the next meeting of Transforming Trowbridge where an officer of Wiltshire Council would be present.</p> <p>Councillor Scott accepted that there was a shortfall in available and suitable space, but to develop facilities it was essential to find the appropriate land. She stressed the need to work with developers to ensure our community needs were met. In order to achieve this, she emphasised the necessity to work together and to utilise the Transforming Trowbridge meetings to discuss the town's recreational needs.</p> <p>The Chairman thanked everyone for their input on this discussion.</p>	
11.	<p><u>Transfer of Margaret Stancomb School to Wiltshire Rural Music Centre</u></p> <p>Rachel Efemey introduced the item outlining the main proposals and issues. The Board were asked to consider the proposal that the Wiltshire Rural Music School move to the Margaret Stancomb School in accordance with Wiltshire Council's Community Asset Transfer Policy</p>	

	<p>Glyn Bridges and Mary Macey addressed the meeting on behalf of the Rural Music School.</p> <p>Councillor Jeff Osborn spoke as a member of the public and then left the room for the duration of the discussion.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• the transfer was a good opportunity and has a tremendous opportunity and would have a positive effect within the town</li> <li>• support for the application was also expressed by TCAF and BA14 Culture.</li> </ul> <p><b><u>Decision</u></b>  <b>To recommend to Cabinet that the transfer be approved.</b></p>	<p><b>Julia Densham</b></p>
<p>12.</p>	<p><u>Visiting Cabinet Representative - Councillor Jane Scott</u></p> <p>Councillor Scott, elected Leader of Wiltshire Council introduced herself to the meeting and gave a brief outline of her role and intentions for the year.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• in conjunction with Andrew Kerr, Chief Executive of Wiltshire Council, they produced policy for all services</li> <li>• to 'squeeze' out efficiencies without effecting services</li> <li>• to continue to ensure that the Council was taking transparent decisions</li> <li>• to look at the County as a whole in terms of private, public and voluntary services to ensure that there was no waste.</li> </ul> <p>In response to questions, Councillor Scott stressed that Trowbridge was and would remain the County Town of Wiltshire. Due to financial difficulties during the recession, significant development had unfortunately not gone ahead and when the time was right, re-grouping would take place and reinvestment and building would take place. Significant savings had been made of £25 million and further would be made in rationalising 97 office buildings down to 4 hubs at Trowbridge, Chippenham, Devizes and Salisbury.</p> <p>In response to the Cabinet decision that encouraged Area Boards to hold their meetings in various localities, she emphasised that this was good practice but the decision should be made by the Board.</p>	

13.	<p><u>Any Other Urgent Business and Evaluation</u></p> <p>Trowbridge Station - A letter has been received detailing the condition of the car park and waiting areas at the Station from the Parish Council Liaison Group.</p> <p><b><u>Decision</u></b>  <b>The Area Board will forward this letter to First Great Western.</b></p> <p>The Area Board was asked to note the PCLG letter regarding the railway station – Adam Nardell, Vision Director for Transforming Trowbridge, had been informed of the issue and was looking to take this forward.</p> <p><b><u>Decision</u></b>  <b>The Trowbridge Vision Director to attend the Area Board meeting on 1 July and update the board.</b></p> <p>Sandwich boards in Castle Place and surrounding areas were causing issues to those using prams and mobility scooters.</p> <p><b><u>Decision</u></b>  <b>Highways were to address the issue regarding sandwich boards and report back to the next area board.</b></p>	<p>Rachel Efemey</p> <p>Adam Nardell</p> <p>Bill Parks</p>
14.	<p><u>Allocation of Grant Funding</u></p> <p>Councillors were asked to consider three applications to the Community Area Grants Scheme 2010/11, as follows:</p> <p><b><u>Decision</u></b>  <b>Southwick Playing Field was awarded £5,000 for the construction of a tarmac path around the playing field.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area grant Criteria for 2010/11 and demonstrated links to the Local Agreement for Wiltshire ambition to ‘Building Resilient Communities and Protecting the Environment’.</i></b></p> <p><b><u>Decision</u></b>  <b>Newtown School were awarded £2,300 to upgrade the changing facilities and provide a temporary cover over the outdoor swimming pool.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area grant Criteria for 2010/11 and demonstrated links to the Local Agreement for Wiltshire ambition ‘Building Resilient Communities’ and ‘lives not Services’.</i></b></p>	

	<p><b><u>Decision</u></b> Newtown Area Residents Association was awarded £930 to provide security lighting at Bond Street Buildings to increase community safety.</p> <p><b><u>Reason</u></b> <i>The application met the Community Area grant Criteria for 2010/11 and demonstrated links to the Local Agreement for Wiltshire's ambitions 'Safer Communities which also feel safe'.</i></p> <p>The organisations to which these grants were awarded were requested to document their successful projects and report back to the area board.</p>	
15.	<p><b><u>Performance Reward Grant Scheme</u></b></p> <p>Councillors were asked to consider two expressions of interest to the Performance Reward Grant Scheme 2010/11, as follows:</p> <p><b><u>Decision</u></b> The Trowbridge Area Board supported the bid from Studley Green Resource Centre and recommended that it to go forward for consideration by the Performance Reward Grant Panel.</p> <p><b><u>Decision</u></b> The Trowbridge Area Board decided to defer the bid from Wiltshire Alternative Sports Hub Development until it had been reviewed in conjunction with Active Trowbridge.</p>	<p>Rachel Efemey</p> <p>Damian Haasjes</p>
16.	<p><b><u>Close</u></b></p> <p>The Chairman thanked all those who attended the meeting</p>	



# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** Council Chamber, County Hall, Trowbridge  
**Date:** 18 May 2010  
**Start Time:** 1.35 pm  
**Finish Time:** 1.36 pm

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Please direct any enquiries on these minutes to: Alexa Smith (Democratic Services Officer)  
Tel: 01249 706612 or Email: [alexa.smith@wiltshire.gov.uk](mailto:alexa.smith@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ernie Clark, Cllr Peter Fuller, Cllr Brigadier Robert Hall (ex-officio),  
Cllr Tom James MBE, Cllr John Knight, Cllr Francis Morland, Cllr Stephen Oldrieve,  
Cllr Helen Osborn, Cllr Jeff Osborn and Cllr Graham Payne

## **Apologies:**

(None)

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### 1. **Election of Chairman**

The Chairman of the Council sought nominations for the position of Chairman of the Trowbridge Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Ernie Clark was elected Chairman of the Trowbridge Area Board for the 2010/11 municipal year.**

Councillor Clark in the Chair

### 2. **Election of Vice-Chairman**

The Chairman sought nominations for the position of Vice-Chairman of the Trowbridge Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Stephen Oldrieve was elected Vice-Chairman of the Trowbridge Area Board for the 2010/11 municipal year.**







## **Crime and Community Safety Briefing Paper Trowbridge Community Area Board 1<sup>st</sup> July 2010**

### **1. Neighbourhood Policing**

#### **Abstraction Rate Performance:**

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for May 2010 are:

Team Sergeant:	<b>100%</b>
Community Beat Managers:	<b>92.4%</b>
PCSO's:	<b>95%</b>

#### **Current Priorities:**

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

🖥️ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

#### **Team News:**

There have been no changes to the Teams since the last Board Meeting.

**Wiltshire Police - 170 years of public service**

## Police Authority Representative

**Mrs Joy Hillyer** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. She can be contacted via Wiltshire Police Authority ☎ 01380 734022 or 📧 <http://www.wiltshire-pa.gov.uk/feedback.asp>

## 2. Performance

The format for reported crime has altered since the last Board Meeting following an agreement to standardise how it is presented in every Community Area. This new format also provides a comparison over a 2-year period that reflects that overall crime is falling in Trowbridge with a 5.7% reduction.

An updated ASB table will be available for the next meeting when the figures for April – June 2010 will be available.

**Table 1 – Reported Crime Figures**

TROWBRIDGE COMMUNITY AREA						
TROWBRIDGE	CRIME				DETECTIONS	
	JUNE 2008 - MAY 2010				JUNE 2008 - MAY 2010	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	680	647	-33	-4.9%	52.5%	54.1%
Dwelling Burglary	114	156	42	36.8%	10.5%	13.5%
Criminal Damage	732	654	-78	-10.7%	20.2%	12.8%
Non Dwelling Burglary	165	169	4	2.4%	9.7%	10.7%
Theft from Motor Vehicle	155	166	11	7.1%	16.8%	22.9%
Theft of Motor Vehicle	53	65	12	22.6%	17.0%	16.9%
Total Crime	3154	2974	-180	-5.7%	35.2%	31.7%

County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 3rd (out of 15) for our overall detection rate and 2nd (out of 15) for our overall crime levels

**Table 2 – Reported Anti-Social Behaviour Figures  
April 2009 – 31<sup>st</sup> March 2010**

APR-JUNE 2009	JULY-SEPT 2009	OCT-DEC 2009	JAN-MAR 2010	MONTHLY AVE (09/10)
735	848	566	560	226

**Wiltshire Police - 170 years of public service**

Performance is of course not confined to statistical figures. Wiltshire Police is committed to improving the standard of service we deliver, which in turn will help us meet our targets of improving satisfaction and confidence. We were therefore very honoured to be awarded the **President's Award** at the **Trowbridge Chamber of Commerce Service Excellence Awards** in May.

### **3. Other News**

My staff will be working extremely hard over the summer period supporting Community Events as well as the World Cup during which additional patrols will be deployed to ensure that everyone enjoys themselves in a safe environment whatever team they are supporting. We will be providing a visible presence at the Armed Forces Event in June. The Trowbridge Village Pump Festival in July and Spotlight on Trowbridge in August. If you are lucky enough to be attending please do not hesitate to let them know if you have any concerns.

### **4. Halloween/Bonfire Night**

Looking forward to the Autumn planning is already underway for policing arrangements over the Halloween & Bonfire Night period. If you have felt unsafe in the past during this time my Neighbourhood Policing Teams would like to hear from you in advance so that they can provide advice.

*David W Cullop*  
**David W Cullop**  
Sector Inspector

18/06/10



## Town Clerk's Report to Area Board 1<sup>st</sup> July 2010

### 1. Museum & Information Centre

**Cloth Road Photographic Exhibition** open until 31<sup>st</sup> July.

**Education** – Father's day Mug decorating workshop is on Saturday 19<sup>th</sup> June.

**The Thrive event** - went well on the 1<sup>st</sup> May and there was lots of positive feedback from both participants and the public. A dance exhibition is planned for the end of 2010 and we will still be entitled to utilize the Olympics logo.

**Museum Friends** – 2010 is the 20<sup>th</sup> anniversary of the Friends of Trowbridge Museum. As part of the commemorations items that the Friends have purchased for the Museum will be displayed, they also recently produced a souvenir newsletter on their contribution over the years.

**20<sup>th</sup> Anniversary of the Museum and Shires opening** - an exhibition showcasing some of the themes and objects that have been displayed over the past 20 years will open on Saturday 7<sup>th</sup> August.

### 2. Community Services

**Sunday Club** – The next one will be on 11<sup>th</sup> July 2010. This will be the last Sunday Club taking place at the Civic Hall until the new Civic Centre is built. During the interim period, the Sunday Club will operate from Longfield Community Centre.

**Playbuilder** – Officers met WC on 21<sup>st</sup> May. They have committed to seeking the extension of the Rec. into the former Innox Hall site. The new play equipment will be provided alongside the existing play area. Utilising £100,000 of WC money and £25,000 from the Town Council as previously budgeted. Toilet facilities are not being provided. We will discuss with Changing Places the possibility of incorporating this into the Civic Centre.

**Active Trowbridge** – Plans for the Autumn Term are being finalised. There will be a full Summer programme during the school holidays.

**Wiltshire British Armed Forces & Veterans** – Expected to be another excellent weekend event for Trowbridge on Saturday 26<sup>th</sup> and Sunday 27<sup>th</sup> June with many activities including fly-pasts and the Royal Marines Band.

**Summer Show** – Spotlight 2010 will be held in the Park on 14<sup>th</sup> and 15<sup>th</sup> August with an excellent line up of entertainment.

### 3. Town Development

**Transforming Trowbridge** – The Masterplan 'Vision & Scoping Study' by Urban Practitioners is nearing completion. Next meeting 23<sup>rd</sup> June.

**Sainsbury.** The Mayor will open the store on Wednesday 30<sup>th</sup> June at 9.00am, with the Town Crier.

**Regional Spatial Strategy and Core Strategy** – The government has put in place the option of cancelling regional strategies what impact this will have is unknown.

**Sports Pitch Provision** – WC have arranged a meeting for 5<sup>th</sup> July.

**A Boards** – positive action is being taken to manage the issue.

**Railway Station** – The new Information System will be installed by the end of 2010. New lighting columns will be installed this summer. The southbound platform help-point will be commissioned during June. The black-top surfacing of the West car-park is in Network Rail's work programme, but not yet timetabled.

**KFC, Bradley Road** – WC were considering a recommendation to approve with a proposed condition to include a CCTV camera linked to the Town system.

**Street Naming** – I have written to WC supporting the Civic Society's request for the policy of not naming streets after people to be interpreted less inflexibly.

## **4. Properties**

**South West in Bloom** – Judging Day has been confirmed as Friday 29<sup>th</sup> July 2010 from 2.30pm – 5.30pm. Final arrangements are now taking place to ensure the town and its surrounding areas meet the judges' approval. It is also hoped to display some of the street art sculpture exhibits in the Park on the judges' route (see 7.2.2 below)

## **5. PARTNERSHIP WORKING**

### **Wiltshire Council**

**Allotments** – WC are preparing a proposal for the transfer of allotments in the town.

**LTP Parking Plan** – Was considered by the Town Development Committee on 22<sup>nd</sup> June.

**Transfer of Margaret Stancomb School to Wiltshire Rural Music School.** WC Cabinet will consider a recommendation to transfer (leasehold) on Tuesday 22<sup>nd</sup> June.

### **TCAF**

**Health Services** - TCAF have requested that the Town Council arrange a meeting to consider delays to the construction of the Primary Care Centre.

**RECOMMENDATION: That a meeting is arranged with NHS Wiltshire and the four GP practices.**

**BA14 Art & Culture Day** – in the Civic Hall on Saturday 10<sup>th</sup> July 10am – 6pm, including an exhibition of the Trowbridge in Bloom Street Art Sculpture competition entries.

## **6. Meeting Dates.** Council and committee meetings for the next 2 months are:

Tuesday 29 <sup>th</sup> June	Full Council (Accounts etc)	TTC office
Tuesday 29 <sup>th</sup> July	Policy & Resources	TTC office
Tuesday 6 <sup>th</sup> July	NO MEETING	
Tuesday 13 <sup>th</sup> July	Town Development	TTC office
Tuesday 20 <sup>th</sup> July	Full Council	Longfield C/Centre

Tuesday 27 <sup>th</sup> July	Community Services	TTC office
Tuesday 3 <sup>rd</sup> August	Town Development	TTC office
Tuesday 10 <sup>th</sup> August	NO MEETING	
Tuesday 17 <sup>th</sup> August	NO MEETING	
Tuesday 24 <sup>th</sup> August	Town Development	TTC office
Tuesday 31 <sup>st</sup> August	NO MEETING	
Tuesday 7 <sup>th</sup> September	Policy & Resources	TTC office

**PLEASE NOTE THAT WITH EFFECT FROM 20<sup>TH</sup> JULY 2010 ALL FULL COUNCIL MEETINGS WILL BE HELD AT LONGFIELD COMMUNITY CENTRE DURING THE CLOSE DOWN PERIOD OF THE CIVIC HALL. COMMITTEE MEETINGS WILL CONTINUE TO BE HELD AT THE COUNCIL OFFICES.**

**Lance Allan  
Town Clerk**





WILTSHIRE COUNCIL

ITEM NO. 09

TROWBRIDGE AREA BOARD  
1 JULY 2010

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## **PROCESS FOR ALLOCATION OF YOUTH FUNDING**

### **Purpose of the Report**

1. To agree a process for the allocation of the £7,759 funding allocated to the Trowbridge Area Board for supporting youth related priorities.

### **Background**

2. The decision was made to allocate each Area Board with funds to support young people's priorities in each community area with transport being one of the suggested priorities. £7,759 has been allocated to Trowbridge Area Board for supporting youth related priorities

The Area Boards have been asked to be proactive in their allocation of this funding not reactive as with the community area grants.

### **Main Considerations**

3. After feedback from Wiltshire Council's Youth Development Service and Extended Schools Service, it is proposed that the amount allocated to the Trowbridge Area Board is jointly allocated to the Trowbridge community area CAYPIG and Trowbridge community area Youth Parliament to help them address their key priorities.

This would address the key priority of transport which the CAYPIG has discussed at the area board meeting on 13 May 2010. The Youth Parliament will be attending the 18th November area board meeting to discuss their key priority which is Anti Social Behaviour.

The process would be that the two youth bodies will be asked to draw up a short proposal (a simple proforma for them to fill out will be provided) as to how they would spend the funding to address their key priority issues. This proposal would then go to the area board for Members to agree to fund or not.

If the young people cannot reach a consensus as to one project/funding application then each body will be able to make a submission for up to 50% of the funds available to deliver on their key priority.

### **Financial Implications**

4. £7,759 has been made available for the Area Board to allocate.

### **Legal Implications**

5. N/A

### **HR Implications**

6. N/A

### **Equality and Diversity Implications**

7. The funding will enable young people to address issues they have identified that affect their lives

### **Recommendation**

8. It is recommended that the Area Board members agree to the process for the allocation of the youth funding.

Report Author: Rachel Efemey  
Tel No: 01225 718608  
E-Mail: [rachel.efemey@wiltshire.gov.uk](mailto:rachel.efemey@wiltshire.gov.uk)

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No unpublished documents have been relied upon in the preparation of this report

## Update for Trowbridge Area Board

Update from	TRANSFORMING TROWBRIDGE
Date of Area Board Meeting	1 July 2010

### Headlines

- Castle Place/St. Stephens Place – acquired by Legal and General Investment Fund. They are working up plans for a revamp of Castle Place but have no plans at present for St. Stephens Place.
- The opening of the 44,000 sq ft Sainsbury's store on the former Bottling Plant site completes the first phase in the delivery of Transforming Trowbridge which also includes the Brewery Apartments and The Gateway. This represents an investment in Trowbridge of over £65 million, the bulk of which has been in the last 12 months. There are residential elements to The Gateway and Bottling Plant which will create in the region of 200 new homes. These are anticipated to will follow once the residential property market improves.
- Bowyers – we have facilitated a dialogue between a residential developer and the owners of the former Bowyers site. There is scope for the involvement of the Homes and Communities Agency.

### Projects

- **Public Realm Improvements** – we are investigating a range of approaches to improving the street scene in Trowbridge. This may involve making better use of Planning Powers to encourage owners to “tidy up” sites.
- **Leisure and Recreation** – we are talking with the Council's Leisure team to move forward long-standing issues on the relocation of the Rugby Club and football pitch provision as well as sports and recreation provision for Trowbridge, in general.
- **Trowbridge Masterplan** – first phase (Scoping and Vision Study) is complete. This will ultimately provide the detail for the growth of the town centre “area of mixed use regeneration” identified in the Core Strategy. For the first time the preferred land uses for specific town centre sites has been identified and prioritised to move us a way from sending a message to developers that we can have any and all types of development on any site.

Signed: Adam Nardell

Date: 15.06.10





## WILTSHIRE POLICE PROTECTIVE SERVICES

Please see below for a list of Departments covered by 'Protective services.' If you wish to advise us of any specific questions in advance we can make sure we include it in our presentation.

- Major Crime
- Special Branch
- Economic crime
- Public order
- Civil Contingencies
- Critical Incidents
- Organised Crime
- Public Protection
- Forensic Department
- Operations ( including Roads Policing/Dog section/Firearms Departments)

*Detective Sergeant Rob Findlay  
Crime Performance and Strategy Unit*

☎ 0845 408 7000 (extension: 720-3539)  
☎ Mobile 07966818047  
☐ Fax 01380 734 161  
✉ rob.findlay@wiltshire.pnn.police.uk  
✉ Mail: Police Headquarters,  
London Road, Devizes SN10 2DN



## TROWBRIDGE AREA BOARD

Date	Location	Area Board Agenda Items (including officer contact details)	Cabinet Member Attending	Other events (provisional)
9 Sept 2010	Wiltshire Council Offices, Bradley Road, Trowbridge, BA14 0RD	<p><b>Community Items:</b> Extended Services Presentation Hilperton Allotments Presentation</p> <p><b>Partner items:</b></p> <p><b>Corporate items:</b> Local Transport Plan Discussion</p> <p><b>Community Area Grants will be considered.</b></p>	Cllr Dick Tonge (Highways and Transport)	<p>Parking Strategy Consultation</p> <p>Community Payback – Call for 'Grot Spots'</p> <p>Wiltshire Local Transport Strategy Consultation</p> <p>Gypsy and Traveller Site Consultation</p>
18 Nov 2010	To be confirmed	<p><b>Community Items:</b> Youth Parliament Presentation</p> <p><b>Partner items:</b></p> <p><b>Corporate items:</b> Local Transport Plan Outcomes</p> <p><b>Community Area Grants will be considered.</b></p>	Cllr Stuart Wheeler (Leisure, Sport and Culture)	<p>Leisure Facilities Review</p> <p>Budget Consultation</p>

Community area manager: Rachel Efemey ([rachel.efemey@wiltshire.gov.uk](mailto:rachel.efemey@wiltshire.gov.uk))  
 Democratic services officer: Julia Densham ([julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk))  
 Service director: Martin Donovan ([martin.donovan@wiltshire.gov.uk](mailto:martin.donovan@wiltshire.gov.uk))

Item No.16





<b>Report to</b>	<b>Trowbridge Area Board</b>	<b>Item No. 17</b>
<b>Date of Meeting</b>	<b>1 July 2010</b>	
<b>Title of Report</b>	<b>Community Area Grants</b>	

## **Purpose of Report**

To ask Councillors to consider 1 application seeking 20010/11 Community Area Grant Funding

1. Trowbridge Amateur Swimming Club – A swimming gala and social events to celebrate the 20<sup>th</sup> meeting between the swimming club and S V Poseidon Leer swimming club under the umbrella of twinning arrangements with the German town of Leer - Requested £1,486

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Trowbridge Area Board has been allocated a 2010/2011 budget of £77,592 for community grants, community partnership core funding and councillor led initiatives. To date £37,498 has been allocated from this budget. £1,050 has been returned to the Area Board from an under spend in the grant to West Ashton Village Hall, plus a £257 community grants under spend (2009/10) has now been added. This gives a current remaining total of £41,401 available to spend.
- 1.5. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.6. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2009/10 &amp; 2010/11</li><li>• Trowbridge Community Area Plan</li><li>• Local Agreement for Wiltshire</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 4 further rounds of funding during 2010/11 dependent on amounts of funding remaining. These will take place on:
  - 9<sup>th</sup> September 2010
  - 18<sup>th</sup> November 2010

- 20<sup>th</sup> January 2011
- 17<sup>th</sup> March 2011

The deadline for applications is 6 weeks prior to the Area Board meeting

### 3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Trowbridge Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Trowbridge Area Board will have a balance of £39,915 in its budget.

### 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

### 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

### 7. Equality and Diversity Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

### 8. Officer Recommendation

The full application is available at [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)

Applicant 8.1	Project summary	Funding requested
Trowbridge Amateur Swimming Club	A swimming gala and social events to celebrate the 20 <sup>th</sup> meeting between the swimming club and S V Poseidon Leer swimming club under the umbrella of twinning arrangements with the German town of Leer	£1,486

- 8.1.1. The applicant meets the grant criteria 2010/11.
- 8.1.2. The application demonstrates links to the Trowbridge Community Area Plan 2004 – 14 Theme 3 – Culture, including Leisure, Recreation, Heritage & the Arts
- 8.1.3. The application demonstrates links to the Local Agreement for Wiltshire ambition “Building Resilient Communities.”
- 8.1.4. The applicant is contributing £1,487 towards this application from its own fundraising.
- 8.1.5. The applicant states that the project will still go ahead if the grant is not awarded
- 8.1.6. As this is an annual event the Board would be minded to recommend that the applicant cannot apply again to the Community Area Grants scheme unless for a separate project
- 8.1.7. **It is recommended that a grant of £1,486 is approved on condition that the applicant does not apply for this event on an annual basis.**

<b>Appendices:</b>	<b>Appendix 1 Grant application – Trowbridge Amateur Swimming Club</b>
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No unpublished documents have been relied upon in the preparation of this report

<b>Report Author</b>	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk
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## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your Organisation or Group	
Name of Organisation	Trowbridge Amateur Swimming Club
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Not for profit organisation <input type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify Amateur Sports Club
2 – Your Project	
In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).</b>	A swimming gala, disco and meal and as part of S V Poseidon Leer swimming club's visit to Trowbridge under the umbrella of Trowbridge Town 's twinning arrangement with the German town of Leer  This is the 20th meeting between the two Clubs which we believe merits special celebration.
Where will your project take place?	Clarendon Sports Centre Swimming Pool, Trowbridge
When will your project take place?	Saturday 16 <sup>th</sup> October 2010
How many people will benefit from your project?	250 (of which approx 80 young people)
How does your project demonstrate a direct link to the Community Plan for your area?	By satisfying the criteria under 'Working Together for Wiltshire'
Please provide a reference/page no.	Page 10 of 10 App2 of BID PACK

**What is the link between your project and other local priorities?** e.g. Priorities set by your Area Board and Parish Plans.

Encourage development of organisational skills amongst the young of Trowbridge on an exciting project. Through the exchange arrangement with Poseidon Leer, offer the opportunity to experience a diversity of culture. Also attract them to a healthier lifestyle through swimming

**How did you discover there was a need for your project and how will your project benefit your local community?**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

A visit by SV Poseidon Leer to Trowbridge in 1989 proved so successful, as did Trowbridge Swimming Club's return visit to Leer the following year, that exchange visits have taken place almost every year since. Originally designed for the purpose of exposing our swimmers to foreign competition, it emerged that the arrangement offered many other benefits besides those of a purely sporting nature. Therefore, it was not so much identifying a need for the project, but a realisation that an opportunity existed to fully harness the community and social benefits for the swimmers. Besides the promotion of fitness and wellbeing by qualified volunteer coaches, the swimmers learn teamwork, discipline, self confidence and belief in themselves. This is of particular benefit to those who may come from disadvantaged backgrounds. The Poseidon Leer exchange visits adds to this by offering the opportunity to the swimmers to come into contact with like minded children from Germany to experience a different culture and language. There is also a standing invitation by Poseidon Leer for swimmers to go to Leer outside the twinning visits for work experience or to improve their German should they wish.

**Any other information about your project.**

### 3 - Management

**How many people are involved in the management of your group/organisation? 10**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="1"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="4"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="3"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Black &amp; Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It will be funded by a combination of fundraising by those within the swimming club interested in the twinning arrangement with Leer and personal financial contributions by them. Fundraising is by way of raffles / sponsored swims etc. To minimise the personal financial burden as much as possible, we will seek grants such as this from organisations willing to consider an application from us.

**If you were not awarded the full amount requested, what would be the impact on your project?**

The project would still go ahead. We needed to make an agreement with SV Poseidon Leer one year in advance to satisfy German protocol. Being the successful community sideline activity of the club, supported only by those within the Club interested in the twinning arrangement with Leer, any financial balance will necessarily be met through personal funding by these individuals who act as host families.

**How will you know whether your project has made a difference in the community?**

By observing the level of good will generated through the visit and the interest shown in the German language. Also, by the friendships made and contact maintained between children of like mind outside the official visit. By observing the gradual build-up of confidence over the weekend to host, entertain, make friends and compete with total strangers from a different culture and background through their common interest in swimming.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Nobody

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another Area Board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year Ending: 2010**

**Month: Apr**

**Year: 2010**

**A - Total Income:**

£4131.08

**B - Minus Total Expenditure:**

£3100

**Surplus/Deficit for year: (A minus B)**

£1031.08

**Free Reserves held:**

£0

## 5 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Hire of Clarendon pool for 3 hrs	£223	Own Fundraising/Reserves	C	£1,187
150 mugs with club logos	£375	Swimathon 19.06.10	P	£300
Hire of hall for disco	£150	Parish/Town Council		£
Cost of DJ for disco	£130			£
Cost of meal for 150 people	£1,875	Trusts/Foundation		£
Cost of hotel for driver	£220			£
	£	In Kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£2,973</b>	<b>TOTAL PROJECT INCOME</b>		<b>£1,487</b>

<b>Total Project Income B</b>	<b>£1,487</b>
<b>Total Project Expenditure A</b>	<b>£2,973</b>
<b>Project Shortfall A – B</b>	<b>£1,486</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£1,486</b>
<b>BANK DETAILS</b>	
<b>Please give the name of the organisations' Bank Account e.g. Barclays</b>	
<b>Please give the title name of the organisations' Bank Account e.g. current</b>	

## 6 – Supporting Information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**



**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

TASC offers membership to all ages, nationalities, and the disabled. Swimming talents are developed which is particularly beneficial to the disadvantaged, offering a healthy activity and instilling self esteem and confidence. The German twinning connection offers a mainly social supplement to this.

**b) How does your project work to promote inclusion, participation and good community relations?**

By working to make the youth of Trowbridge better people through the experiences we can offer them, within an organisation which promotes fitness and a healthy lifestyle

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or All Men/Boys                       Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that.....**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal Opportunities     Access Audit     Environmental Impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 19/05/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**





## Performance Reward Grant Scheme

### APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: [wiltshirelaa@wiltshire.gov.uk](mailto:wiltshirelaa@wiltshire.gov.uk)

Area Board	Calne, Salisbury, Tidworth, Pewsey, Trowbridge	
Form submitted by (contact for all queries)		
Name of initiative	Wiltshire Alternative Sports Hub Development	
Brief Description of Initiative	Development of three new alternative sports hubs and sustain our two existing hubs thus providing alternative sports to all young people throughout Wiltshire. The project will use these hubs to reach out to young people giving them something to do in the evening thus combating anti social behavior and giving them somewhere to participate in alternative sports weekly. The project activities will allow young people to meet new people and stay healthy by participating in a minimum of two hours of physical activity a week. The project will also enable young people to learn new skills and build on existing skills. There will be volunteering opportunities at the clubs and young leadership opportunities at forums. As the hubs focus on alternative activities they therefore target many young people who would not usually participate in traditional team sports. Often young people involved in alternative sports are more isolated and less socially engaged than team sports players and so this project will be promoting inclusion and helping to develop new outlets for socially isolated young people.	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	√
	Improving affordable housing	
	Lives not services	√
	Supporting economic growth	
	Safer communities	√
	Protecting the environment	
	Action for Wiltshire – combating the recession	
Amount of funding sought	£ 150,000	

<p>What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)</p>	<p>All of the money will be revenue costs:</p> <ul style="list-style-type: none"> <li>• WAYS alternative sports coordinator</li> <li>• Alternative sports coaching costs</li> <li>• Venue Hire costs</li> <li>• Equipment purchase</li> <li>• Publicity and promotion of clubs</li> <li>• Transportation for young people</li> </ul>
<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p>Lives Not Services</p> <ul style="list-style-type: none"> <li>- This project will considerably contribute to the long term health and wellbeing of young people involved in the activities provided through it. Many young people involved in alternative sport are those who are dis-engaged from mainstream sports. Consequently without regular physical activity they are prone to developing sedentary lifestyles. This could increase the chances of developing coronary heart disease or diabetes as well as reducing self esteem, energy levels and the ‘feel good’ factor associated with involvement in exercise.</li> <li>- By engaging young people in regular alternative sport sessions the project will provide young people with positive healthy activities and give them the opportunity to learn new skills and achieve. This could lead on to roles within sport as a volunteer or coach if the interest is maintained and life skills learned that will play a large role in career and life development.</li> <li>- The development of independent alternative sports activity centres will allow young people to take part in a new and exciting project that will be relatively easily accessed. There are only 2 current projects in Wiltshire that provide this and through the project we hope to increase this to 5 or 6 – this will clearly give young people a great chance to take up something new, improve at something or excel in a chosen sport. All of which contribute to greater opportunities in their lives and a sense of belonging, identity and wellbeing.</li> </ul> <p>Safer Communities</p> <ul style="list-style-type: none"> <li>- Activities provided on a regular basis for young people in alternative sports can contribute to reducing anti social behaviour in local areas. Projects tend to be delivered in partnership with local youth development service workers and at the time of the day that would see most anti social behaviour perpetrated. Therefore by delivering activities</li> </ul>

	<p>to counter this will</p> <ul style="list-style-type: none"> <li>- a) attract young people who are not engaged in other sports and consequently at a higher risk of committing anti social behaviour.</li> <li>- b) enable youth development workers to work more closely with these young people in an environment that suits the young person.</li> <li>- c) engage hard to reach young men who are often the same group who engage in antisocial behaviour, and divert their activity into constructive channels e.g. away from free-running in inappropriate areas to proper parkour training.</li> </ul> <p>Building Resilient communities</p> <ul style="list-style-type: none"> <li>- This project would only be successful with partnership working. Therefore it will require differing organisations across Wiltshire to work together in order to make it successful.</li> <li>- The project will promote opportunities across both the voluntary and statutory youth work sector and will provide volunteering opportunities for both young people and people within the wider community.</li> <li>- The main aim of the hubs is to promote inclusion for all and allow people within the community to get involved in both the running and the development of the hubs.</li> <li>- Development of the alternative sports will allow young people to succeed at school as it allows them to develop new skills and build on existing skills. Developing stronger resilient young people. It also allows them to participate in positive activities whilst socialising and having fun. The sports promote team work and effective communication.</li> </ul>
<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<p>Success of the Pewsey and Tidworth Alternative sports Hubs show that there is a clear need for alternative positive activities for young people in Wiltshire to engage in.</p> <p>There is a clear need for alternative sports in Wiltshire based on the number of young people who turn up to our alternative sports taster sessions. In 2009/2010 alone we had 759 young people attend taster sessions that we organized and over 250 attend our current existing alternative sports clubs.</p> <p>A recent Tomorrow's Voice survey (surveying 1695 young people) showed that 43% of young people would like engage in alternative sports with 56% wanting these activities in locations other than school. Over 65% of young people requested an external professional to lead these sessions and between 20-23% expressed interest in alternative sports coaching, umpiring or event volunteering.</p>

	<p>There is clear need for alternative sports due to increased number of sports unlimited bids through schools to run 6-8 week alternative sport sessions. Recent research has also shown that there is a link between alternative sports provision and a reduction in Anti- social behavior. As a result WAYS has been approached by the Anti Social Behavior Team to help reduce anti social behavior in specific areas with Calne and Trowbridge being two of those areas. Consultation has been done with Community Area Young People's Issues Group (CAYPIG'S) and there has been clear indication that there is an increased need for alternative sports.</p> <p>There has also be a growing interest in Alternative sports across Wiltshire as expressed in the Wiltshire Skate Jam series facebook site having attracted over 250 young people in its first 10 hours of launching.</p> <p>The demand from local organisations and schools for alternative sports coaching courses also signifies that there is an increase in need for alternative sports coaches providing activities for young people.</p>
<p>How will you know you have been successful?</p>	<p>Success will be measured by quarterly figures and an increase in numbers annually. Success will also be measured by an increase in regular activity sessions.</p>
<ul style="list-style-type: none"> <li>• How will you measure the impact? (may have more than one measure)</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluation forms</li> <li>• Video evidence ( production of a DVD)</li> <li>• Attendance registers with participation data</li> <li>• Tomorrow's voice survey</li> <li>• School Sports Partnerships Data</li> </ul>
<ul style="list-style-type: none"> <li>• What is your improvement target (s), and when do you expect to achieve this/these?</li> </ul>	<p>In some cases improvement may be achieved in stages, so you may want to give more than one improvement target</p> <ul style="list-style-type: none"> <li>- Annually provide a minimum of 250 two hour alternative sports sessions for young people in Wiltshire via 5 central hubs across the county.</li> <li>- Over the initial two years of the project, engage 1,200 young people in alternative sports that previously had no engagement with team or organised sports.</li> <li>- Actively work to increase the participation and engagement of marginalized young people so that 15% of all BME, disabled and rural young people in Wiltshire will have engaged in at least one alternative sports session within the three years of the project.</li> <li>- Engage 20 young people a year in specific accredited volunteering opportunities based around alternative sports.</li> <li>- Provide opportunities for 25 young people over two years to gain National Government Body certified coaching qualifications in a range of alternative sports.</li> </ul>

<ul style="list-style-type: none"> <li>• How will you ensure that the improvement continues after the end of the initiative?</li> </ul>	<p>The improvement will continue through the development of the hubs as they will be sustainable and we ensure that we:</p> <ul style="list-style-type: none"> <li>- Develop volunteer coaches to deliver sessions</li> <li>- Seek external funding</li> <li>- Negotiate facility hire</li> <li>- Seek assistance from youth service and other statutory organisations.</li> <li>- Include participant membership fees and activity fees.</li> </ul>
<p>Who will benefit from this initiative?</p>	<p>Young people aged 11- 19 years old specifically in the area of the 5 hubs. The project will also benefit young people across other area boards where tasters sessions and skate jams will be held. The project will specifically aim to promote inclusion with BME young people, young women, disabled young people and young people within rural communities. The placement of the hubs around Wiltshire would attract young people from military families around Tidworth/Pewsey and within socially deprived areas – most notably Bemerton Heath within Salisbury.</p>
<p>Confirm no unfunded commitments from this initiative</p>	<p>Please delete the statement that does not apply:</p> <ol style="list-style-type: none"> <li>1. I confirm that there will be no unfunded financial commitments arising from this initiative</li> </ol>
<p>What are the key risks to success and how will these be managed?</p>	<ol style="list-style-type: none"> <li>1. Limited access to facility time- this will be managed by forging affective relationships with local leisure providers to ensure that facility time is negotiated and ongoing.</li> <li>2. High level of coaching costs- development of a local pool of coaches to reduce costs.</li> <li>3. Insufficient Storage of equipment- negotiate storage facilities with leisure providers, schools and local youth centres.</li> </ol>
<p>Who will manage the initiative</p>	

Signed:  
Chairman of Area Board

Dated:

